**Present**: Councillors R Turgoose, Keith Dean, Leonie Wheeler, Louise Fuller and Diane Hayes. Also present: S Willoughby-clerk, and 2 members of the public.

1. **Apologies for absence:** Cllr Johnson
2. **Disclosure of interests under the Council’s Code of Conduct.** None
3. **Minutes.** Minutes of the meetingheld on 17th May 2017 were unanimously agreed and signed as a correct record of the meeting.
4. **Correspondence.** Correspondence received over the past two months was noted.
5. **Reports from District and County Councillors.** Cllr Johnsonhad sent his apologies and had informed council that there was nothing to report.
6. **Emergency Plan:** Cllr Dean proposed a simplified Emergency Plan for Udimore. Agreed: Cllr Dean will draft a new, simplified Emergency Plan to be presented to Council at September’s meeting.
7. **Meeting dates:** Meeting dates for the forthcoming year were approved.
8. **Planning matters:**

**The following applications were noted:**

8.1 **RR/2017/1412/P1** Court Bungalows, Udimore Road, Udimore. Proposed two bay garage with store. Decision by 9/8/17osed high speed

 broadband cabinet.

 **The following decision was noted:**

8.2 **RR/2017/1035/L** 3 Court Lodge Cottages, Old House, Church Lane, Udimore. Internal and external alterations as described on application. Granted.

1. **Financial matters:**
	1. The bi-monthly statement of accounts (budget against receipts & payments) and bank reconciliation was approved.
	2. The following schedule of payments were approved:

Clerk’s June and July pay and expenses - £584.45

Insurance policy for 2017-17 - £235.88

 Sally Sharp audit fee - £35.00

ESCC Lighting Charges - £160.00

Sarah Willoughby New laptop - £358.00

Bob Turgoose Postcards - £108.

The following receipts were noted:

Bank interest June and July 2017 £0.21

**10. Date of Next Meeting:** Wednesday 20th September 2017 Parish Council meeting at

6.30pm in the Community Hall.

The meeting closed at 7.10pm

Signed: Dated: