Minutes of the Council meeting held on:

**Wednesday 19th January 2022 at 6.30pm**

In Udimore Community Hall.

Council agreed the co-option of Neil Davis, and he was warmly welcomed to the Council.

Present: Cllr. G. Quinnell, Cllr. G. Rothery, Cllr. R. Mair, Cllr. N. Davis, Cllr. J. Johnson (District), Cllr. C. Maynard (County).

1. **Apologies.**

Apologies were received from Cllr. Weaver.

1. **Disclosures of Interest**.

There were none.

1. **Reports from District and County Councillors.**

District Cllr. Johnson reported that pre-application advice has now been restored by the Planning Dept., there is normally a fee for this, and an exception is made for disability works.

County Cllr. Maynard reported that he felt that the visit around the Parish to look at Highway related problems had been both useful and successful. Next Financial Year’s budget will include the Social Care precept. There is concern about energy prices and there are no planned cuts to services. It is hoped that the year will end with a small surplus. Highways remain a major focus and will receive extra funding.

1. **Minutes from the previous meeting.**

There had been no meeting on the 17th November 2021 due to the Council not being quorate, and the minutes of the meeting held on the 15th September 2021 were agreed.

According to Standing Orders authority had been delegated to the Clerk until this meeting.

1. **Traffic.**
	1. The Chair reported that he, County Cllr. Maynard and the Senior Highways Steward had driven around the Parish on 25th November 2021, and the Highways Steward had reported as follows :

‘Udimore Road, outside the Old Post Office – this is with our drainage team who are investigating the issue – in the meantime I have asked for some sandbags to be put out as a short-term solution.

Church Lane – I went along here and couldn’t find any potholes that meet our report criteria; however I have noted the repair and will monitor the area through the winter.

Udimore Road, outside Moon Cottage – I have asked for this pothole to be repaired within 28 days.

Udimore Road, by Billingham Cottage – I have scraped the tops off both the gullies we visited and both seem to be running fine.

Udimore Road, by Billingham Lane – I have raised for the post and railings to be repaired – this might take time as it will need a specialist contractor for the works. (I have also raised for the hedges to be cut right back behind the fence).

Udimore Road, outside Fields House – I have noted the condition of the carriageway here and will monitor this road through the winter.

Lower Cross Cottages – I have raised for one pothole to be repaired within 28 days and noted the surrounding area and will monitor.

Udimore Road, layby opposite The Plough Inn – I have raised the two potholes here and will be repaired within 5 days.

Dumb Womans Lane – I have raised for the 3 gullies to be cleared that we looked at yesterday, this should be done within 28 days.

Dumb Womans Lane – I have taken note of the verge condition along this lane and will monitor this.

Dumb Womans Lane – I have raised for the 4 potholes you mentioned for repair within 28 days, I also found an additional pothole further along which I have also raised for repair.

Float Lane – I have raised for the 2 large potholes to be repaired within 5 days.’

The Chair also noted that they had also had a good long look at the situation by Churchfield Cottages and the Highways Steward stated that he would get Rother District Council to regularly sweep the section of road to reduce the amount stones that flick up against the houses. He also stated he would investigate putting a long patch in front of the properties, made from a different type of tarmac which does not yield stones, the timescale to be advised.

* 1. It was agreed that three locations would be subjected to speed and traffic measurements during May, preferably around the Bank Holiday.
	2. Fly tipping. It was noted that there are still some instances of fly tipping. Cllr. Maynard advised that the County Council always examines this waste in an attempt to identify the perpetrators.
	3. It was agreed that ‘NO HGV’ signs should be erected in Dumb Womans Lane.
1. **Planning.**
	1. Infrastructure Plan. Members felt that they had no comments on the proposals for the Infrastructure Plan.
	2. Enforcement. Members noted the ploughing of the cricket pitch, and although was disappointing, the owner was within his rights.
	3. Planning. There were no planning items as at List 51.
2. **Finance.**
3. **Agree Financial Regulations**. It was resolved to accept the Financial Regulations as distributed.
4. **Bank Statement.** It was resolved to accept the Bank Statements for September, October, November and December.
5. **Bank Reconciliation.** The Council resolved to accept the Bank Reconciliations for September, October, November and December.
6. **Payment Schedule.** The Council resolved to accept the Payment Schedule for the period October, November, December and January:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date | payee | Net | VAT | Gross | Payment  | details | notes |
| 17/11/21 | clerk PAYE |  |  | **104.40** | **104.40** | Int. Bking | HMRC (PAYE) |
|  | clerk (Sept Oct) |  |  | 417.68 |  |  | Clerk net salary |
|  | clerk expenses |  |  | 52.00 |  |  | Clerk |
|  | no kite flying sign | 4.78 | 0.80 | 5.58 |  |  | paid by clerk |
|  | overpayment from chq pay-in |  | -0.09 | **475.17** | Int Bking | Clerk  |
|  | Uniserve virus protect | 74.28 | 14.86 | **89.14** | **89.14** | Int. Bking | Uniserve  |
|  | uniserve web host | 24.13 | 4.83 | **28.96** | **28.96** | Int. Bking | Uniserve  |
|  |  | TOTAL |  |  | **593.27** |  |  |
|  | Clerk's Note: All these payments and future payments will be made by Internet Banking. |
|  |  |  |  |  |  |  |  |
| 19/01/2022 | Clerk Net Salary |  |  | 417.68 |  |  |  |
|  | Clerk Expenses |  |  | 66.40 | **484.08** | Int. Bking | Pmt to Clerk |
|  | HMRC |  |  |  | **104.40** | Int. Bking | Pmt to HMRC (PAYE) |

1. **Budget v. Spend.** It was noted this was on target.
2. **Internet Banking.** It was agreed that Cllr. Davis would become a signature. The Clerk reported that at present the Internet Banking was not set up correctly and this should be discussed with Lloyds as soon as possible.
3. **Agree Budget Submission for 2022/23.**  It was agreed that the precept for 2022/23 should be £6,630.
4. **VAT.** It was noted that £187.17 has been received from HMRC.
5. **Playground.**
	1. **Update on the Situation by the Chair.** The Chair reported that with the purchase of some new seats and some minor repairs the Playground has passed its annual safety inspection by ROSPA.
	2. **Monthly safety checks.** The Chair reported that these were being carried out.
6. **Provision of Defibrillators.**

The Chair reported that he has arranged for Defibrillators to be fitted at The Plough and the Village Hall. The Clerk is authorised to purchase 2 Defibrillators at a total cost of £2,887.20, including VAT.

Clerk’s Note: The pads need changing every 3 years at todays price of £47.00, and the battery need changing every 5 years at todays price of £200.00

1. **Correspondence to the Clerk.**

**Queen’s Platinum Jubilee.** It was agreed to combine with the PCC for the celebrations.

1. **Items for inclusion in the next meeting Agenda.**

There were none.

1. **Date of Next Meeting.**

Wednesday 16th March 2022 6.30pm at the Village Hall

The meeting was closed at 7.45pm.

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Signature of Chair.